

Millbury Housing Authority
89 Elm Street
Millbury, MA 01527
508-865-2660

02/18/2024

Meeting convened at 1:11 pm

Present: Commissioners Veronica Wood, Sherry Forleo, Absent: Francis Gauthier,
Others Present: E.D. Danielle Johnson

- Motion made by Veronica Wood seconded by Ginny Yasko to approve the minutes of the January 15, 2025 meeting. All in favor. Motion carried unanimously.
- Motion made by Veronica Wood seconded by Ginny Yasko to approve the January consolidated voucher report. All in favor. Motion carried unanimously.
- Veronica Wood moved to approve the January MRVP voucher report. Ginny Yasko seconded it. All in favor. Motion carried unanimously.
- E.D. Johnson informed the Board that the newest maintenance mechanic was expecting a baby in May. Johnson explained that she had a meeting with EOHLC to discuss paternity leave as there is no set policy by the State other than employees are entitled to 8 weeks unpaid leave. After a discussion about the advice that was given from EOHLC, Veronica Wood made a motion to give the employee two weeks paid time off and the employee could choose to or not to take the remaining six weeks unpaid or use vacation and sick time as long as they planned on returning to their position. Ginny Yasko, seconded the motion. All in favor. Motion carried unanimously.
- E.D. Johnson presented the Certificate of Final Completion for project #186116 Total Rehab of 7 Waters Street. Veronica Wood moved to approve the CFC, Ginny Yasko, seconded the motion. All in favor. Motion carried unanimously.
- E.D. Johnson presented the Board with the PMR desk audit. The HA is performing well in all areas.
- E.D. Johnson gave the Board an update on the elevators at 667-3 Centerview. A third-party company came in and evaluated both elevators. They will send a report to the engineer and they will draw up a scope of work so it can go out to bid.
- E.D. Johnson gave the Board an update on vacancies.

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- A discussion was had about the tenant Board member seat, the process to become a tenant board member, and the current seat that is up for election.
- The next meeting is scheduled for March 19, 2025 at 1 p.m.

Meeting adjourned at 2:30 p.m.