

Millbury Housing Authority
89 Elm Street
Millbury, MA 01527
508-865-2660

10/15/2025

Meeting convened at 1:26 pm

Present: Chair: Frances Gauthier Commissioners: Veronica Wood, Sherry Forleo, Michael Michalak, Carolyn Dik Others Present: E.D. Danielle Johnson

- Motion made by Veronica Wood seconded by Carolyn Dik to approve the minutes of the August 20, 2025, meeting. All in favor. Motion carried unanimously.
- Motion made by Veronica Wood seconded by Carolyn Dik to approve the Aug/Sep consolidated voucher report. All in favor. Motion carried unanimously.
- Veronica Wood moved to approve the Aug/Sep MRVP voucher report. Carolyn Dik seconded it. All in favor. Motion carried unanimously.
- Veronica Wood moved to approve the low bidder for Project #186115 Pearl St site improvement and Carolyn Dik seconded the motion. All in favor. Motion carried unanimously.
- E.D. Johnson presented the Board with the work order for Project #186130 Elevator Repair project. Veronica Wood moved to approve the work order and Carolyn Dik seconded the motion. All in favor. Motion carried unanimously.
- E.D. Johnson gave the Board an update on all projects. Centerview got a new intercom system which was completed this week. There were also cameras installed at Centerview in and around the building. There are also multiple projects that were underfunded and the E.D. along with the RCAT team came up with a clear plan to move funding from one big project to multiple other more important projects. Those underfunded projects include tub surrounds at Linden Apartments, roll-in showers at Congregate, and new water heaters and storage tanks for Centerview. The renovation project at 230 W. Main St is almost complete. We are just waiting for the driveway project to be completed before we can lease it up. Last, but certainly not least, the newer elevator at Centerview is finally being repaired. The elevator company is expecting up to seven weeks of labor.
- Unanticipated: Chair, Fran Gauthier has addressed the Board stating that she would like to resign as Chair but remain a Board member. She stated

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she would like to nominate the current Vice Chair Sherry Forleo for the position. An official vote will be taken at the November meeting.

- Veronica Wood moved to make Michael Michalak the Vice Chair. An official vote will be taken at the November meeting.
- The next meeting is scheduled for November 19, 2025, at 1 p.m.
- Vernica Wood moved to adjourn the meeting and Sherry Forleo seconded the motion. All in favor. Motion carried unanimously.

Meeting adjourned at 1:55 p.m.