

Millbury Housing Authority
89 Elm Street
Millbury, MA 01527
508-865-2660

12/17/2025

Meeting convened at 9:09 am

Present: Chair: Sherry Forleo, Commissioners: Veronica Wood, Frances Gauthier, Michael Michalak, Carolyn Dik Others Present: E.D. Danielle Johnson

- Motion made by Veronica Wood seconded by Frances Gauthier to approve the minutes of the November 19, 2025, meeting. All in favor. Motion carried unanimously.
- Motion made by Veronica Wood seconded by Carolyn Dik to approve the November consolidated voucher report. All in favor. Motion carried unanimously.
- Veronica Wood moved to approve the November MRVP voucher report. Carolyn Dik seconded it. All in favor. Motion carried unanimously.
- Veronica Wood moved to approve the vacated tenant write-offs in the amount of \$1772.00 and Michael Michalak seconded the motion. All in favor. Motion carried unanimously.
- Veronica Wood moved to approve the Participation Agreement for the Property Insurance Program. Michael Michalak seconded the motion. All in favor. Motion carried unanimously.
- E.D. Johnson presented the Board with the CSC and the CFC for project #186122 Fire Alarm Upgrade Phase 2. Veronica Wood moved to approve the CSC and the CFC and Carolyn Dik seconded. All in favor. Motion carried unanimously.
- E.D. Johnson presented the Board with a change order for project #186123 230 West Main St driveway. The town is requesting we add a bollard to protect the well. Carolyn Dik moved to approve the change order and Michael Michalak seconded the motion. All in favor. Motion carried unanimously.
- The next meeting is scheduled for January 21, 2025, at 1 p.m.
- Veronica Wood moved to adjourn the meeting and Michael Michalak seconded the motion. All in favor. Motion carried unanimously.
- Meeting adjourned at 9:38 a.m.