

# Millbury Housing Authority

## Agenda

May 17, 2023

Approve the minutes of the March 22<sup>nd</sup> meeting

Approve the March Consolidated Voucher Report in the amount of \$116,318.31

Approve the March MRVP Voucher in the amount of \$2,745

Approve the April Consolidated Voucher Report in the amount of \$124,901.29

Approve the April Consolidate Voucher Report in the amount of \$2,745

Correspondence

Old Business

- Laundry charge going up to \$.25 per load for washer and dryer.
- The Resident Service Coordinator's hours
- 760CMR4.03 Law regarding staff accepting gifts from tenants  
Karen Ahler's sent an email and also conducted training for maintenance regarding this, and other ethics, issues
- Final payment to DA Sullivan that is owed to the housing authority  
**Board vote** to pay \$56,827.96 to DA Sullivan for monies owed to the housing authority.
- **Board Vote** to approve lowest bidder, Damazio Builders, as the contractor for the roofing project at Colonial Drive.
- Window replacement scope approved for Centerview
- Fire alarm system scope approved for Memorial Drive, Linden Apartments, and Colonial Drive. This will provide an addressable system with fire department notification at each development.

New Business

- The Governor signed law extending closed meeting until 3/25. Vote on whether we will continue with virtual meetings only.
- Signatures of Board members allowed to sign the Contractor Authorized Signatory listing.

- Income asset/tax match authorization distributed to Board for informational reasons only.
- Wage Match information distributed to Board.  
**Board Vote** to determine that members have the wage match information and understand the contents. Director and Board Chair sign the Approval to submit to DHCD.

Any and all unanticipated business to come before the Board.

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United States (Toll Free): 1 877 309 2073

- One-touch: tel:+18773092073,,152590509#

United States: +1 (571) 317-3129

- One-touch: tel: +15713173129,,152590509#

Access Code: 152-590-509