

# Millbury Housing Authority

## Minutes

August 24, 2022

Meeting convened at 1:05pm

All Present...Lucy Chabot joined remotely as stated by the Chair when the meeting convened.

We had difficulties joining the lap top computer in the conference room. We tried to connect in numerous ways. Business was not conducted during this time. IT will be notified on Thursday to determine what the problem is. It would only allow the meeting on the desktop. At 1:23 the meeting was moved to the director's office and her desktop computer.

- Motion by Veronica Wood, seconded by Virginia Yasko to accept the June 15<sup>th</sup> minutes. Veronica Wood, yes...Virginia Yasko...yes, Sherry Forleo, yes...Lucy Chabot, yes...Frances Gauthier, yes. Motion carried unanimously.
- Motion by Veronica Wood, seconded by Sherry Forleo to accept the July 17<sup>th</sup> minutes as read. Veronica Wood, yes...Virginia Yasko, yes...Sherry Forleo, yes...Lucy Chabot, yes...Frances Gauthier, yes...Motion carried unanimously
- Motion by Veronica Wood, seconded by Virginia Yasko to accept the June Consolidated Voucher Report in the amount of \$161,558.15. Veronica Wood, yes...Virginia Yasko, yes...Sherry Forleo, yes...Lucy Chabot, yes...Frances Gauthier, yes...Motion carried unanimously
- Motion by Sherry Forleo seconded by Veronica Wood to accept the June MRVP in the amount of \$2,282. Veronica Wood, yes...Virginia Yasko, yes...Sherry Forleo, yes...Lucy Chabot, yes...Frances Gauthier, yes. Motion carried unanimously.
- Motion by Veronica Wood, seconded by Lucy Chabot to accept the July Consolidated Voucher Report in the amount of \$72,652.73. Veronica Wood,

yes... Virginia Yasko, yes... Sherry Forleo, yes... Lucy Chabot, yes... Frances Gauthier, yes... Motion carried unanimously

Sherry Forleo questioned why the Consolidated Voucher Report was so low this month.

- Motion by Sherry Forleo, seconded by Virginia Yasko to accept the July MRVP report in the amount of \$\$2,282. Veronica Wood, yes... Virginia Yasko, yes... Sherry Forleo, yes... Lucy Chabot, yes... Frances Gauthier, yes. Motion carried unanimously

### Correspondence

An inspection report, violations and corrective actions by the Board of Health regarding 2 Pearl Street, unit 416 was received on 8/1/2022.

1. Bathroom window is stuck and wouldn't open
2. Bathroom shower rod needs to be secured on left side, the tub has a few chip marks, and the trip lever drain stopper not functioning as intended.

Letter received from the Regional Public Health Coordinator stating that a re-inspection was conducted on 2 Pearl Street, unit 416 on 8/16, and the violations had been corrected.

### Discussion:

1. Conflicts between tenants are not under the direction of the Board. The director explained that bullying is a problem with two bullies identified by other tenants. She has been working with this.
  2. Laundry room security is not under the direction of the Board. The director informed the Board that she has asked the tenants at Pearl Street to lock the laundry room door at 8:00pm. She also stated that maintenance is looking into getting a lock keyed to the apartment keys to lock the gate to the laundry room in building one. This is a priority.
  3. The unit inspections at Pearl Street were completed in July and there wasn't any mold found. The Millbury Board of Health also went in to inspect 2 units and found no mold.
- Motion by Veronica Wood, seconded by Virginia Yasko to accept the lowest bid of \$38,600 by K&G Remodeling Inc. for deck railing and egress stair repairs at 21 Forrest Drive. Veronica Wood, yes... Virginia Yasko,

yes...Sherry Forleo, yes...Lucy Chabot, yes...Frances Gauthier, yes. Motion carried unanimously.

Discussion: The smoking section at Colonial Drive will not be removed.

- Motion by Veronica Wood, seconded by Lucy Chabot to pay the balance of the project contract in the amount of \$2,310 to Williams Electric. Veronica Wood, yes...Virginia Yasko, yes...Sherry Forleo, yes...Lucy Chabot, yes...Frances Gauthier, yes. Motion carried unanimously.
- Motion by Sherry Forleo, seconded by Veronica Wood to allow the unused and very old well on the corner of 7 Waters Street to be filled in by the Contractor, at his expense, who is demolishing the Mary McGrath School. Veronica Wood, yes...Virginia Yasko, yes...Sherry Forleo, yes...Lucy Chabot, yes...Frances Gauthier, yes. Motion carried unanimously.
- Motion by Veronica Wood, seconded by Lucy Chabot to adjourn. Veronica Wood, yes...Virginia Yasko, yes...Sherry Forleo, yes...Lucy Chabot, yes...Frances Gauthier, yes. Motion carried unanimously.

Meeting Adjourned at 1:50pm

Respectfully Submitted,

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Frances Gauthier

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Carol A. Smith

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Veronica Wood

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Sherry Forleo

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Lucy Chabot

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Virginia Yasko

