

Millbury Housing Authority  
89 Elm Street  
Millbury, MA 01527  
508-865-2660

02/21/2024

Meeting convened at 1:03 pm

Present: Chair Francis Gauthier, Commissioners Veronica Wood, Sherry Forleo, Virginia Yasko, Others Present: E.D. Danielle Johnson

- Motion made by Veronica Wood seconded by Sherry Forleo to approve the minutes of the January 24, 2024 meeting. All in favor. Motion carried unanimously.
- Motion made by Veronica Wood seconded by Virginia Yasko to approve the January consolidated voucher report in the amount of \$131,507.27. All in favor. Motion carried unanimously.
- Veronica Wood moved to approve the December MRVP voucher report in the amount of \$3230.00. Sherry Forleo seconded it. All in favor. Motion carried unanimously.
- Veronica Wood made a motion to approve the scope of work for project #186123 230 W. Main st driveway. Virginia Yasko seconded the motion. All in favor. Motion carried unanimously.
- Veronica Wood moved to approve the ARPA Amendment #1 in the amount of \$141,315.00, Virginia Yasko, seconded the motion. All in favor. Motion carried unanimously.
- E.D. Johnson explained to the Board that on the advice from respected colleagues she would like to rescind the sporting and gaming policy. The E.D. believes that children should be allowed to play ball in their yards. If there is an incident, it will be handled between the HA and the parents of the playing children. Veronica Wood moved to rescind the policy and Sherry Forleo seconded the motion. All in favor. Motion carried unanimously.
- E.D. Johnson presented the Board with the contract award to Brite-lite Electrical Co. Inc project# 186107 Fire Alarm Upgrades. Veronica Wood motioned to approve the contract, seconded by Sherry Forleo. All in favor. Motion carried unanimously.
- E.D. Johnson presented the Board with a letter drafted for tenants regarding opening the Board meetings up to in-person. The letter went over open meeting laws and procedures for tenant participation. The Board agreed the letter was appropriate to send out to tenants.

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- E.D. Johnson gave the Board an update on inspections and the new procedures that have been implemented to make the process go more smoothly.
- E.D. Johnson gave the Board an update on all of the active projects going on and where we are regarding the schedule.
- The next meeting is scheduled for March 20, 2024 at 1 p.m.

Meeting adjourned at 1:54 p.m.