

Millbury Housing Authority
89 Elm Street
Millbury, MA 01527
508-865-2660

03/20/2024

Meeting convened at 1:05 pm

Present: Chair Francis Gauthier, Commissioners Veronica Wood, Sherry Forleo, Virginia Yasko, Others Present: E.D. Danielle Johnson

- Motion made by Veronica Wood seconded by Ginny Yasko to approve the minutes of the February 21, 2024 meeting. All in favor. Motion carried unanimously.
- Motion made by Veronica Wood seconded by Francis Gauthier to approve the February consolidated voucher report in the amount of \$252,085.15 All in favor. Motion carried unanimously.
- Veronica Wood moved to approve the February MRVP voucher report in the amount of \$3230.00. Francis Gauthier seconded it. All in favor. Motion carried unanimously.
- E.D. Johnson informed the Board that the low bid for project #186127 Burbank St Replacement of Sidewalks was reviewed by EOHLC and all references were checked and in order. Veronica Wood made a motion to accept the low bid and award the project to Matero Construction and Ginny Yasko, seconded the motion. All in favor. Motion carried unanimously.
- E.D. Johnson informed the Board of the Linden Apartments Infrastructure Grant which will provide funding for a town project replacing water/sewer lines and providing new sidewalks for the Linden apartments. Veronica Wood moved to approve the grant application and Francis Gauthier, seconded the motion. All in favor. Motion carried unanimously.
- Member Virginia Yasko asked to speak about the MHA newsletter. A discussion was had to propose moving all important housing authority information to the front pages of the newsletter in hopes that more residents will see the info. Sherry Forleo made a motion to move all important MHA information to the front pages of the newsletter and Virginia Yasko seconded the motion. All in favor. Motion carried unanimously.
- A discussion was had about the Colonial Drive Community room bulletin Board. Member Virginia Yasko requested that the left side of the bulletin

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board be for all housing news, pot lucks, social events, etc and the right side be for anything else. E.D. Johnson will put up a sign to designate that.

- E.D. Johnson presented the Board with the PMR (Performance Management Review) results.
- E.D. Johnson gave the Board an update on annual unit inspections.
- Virginia Yasko asked about the lock out policy. After a discussion, Veronica Wood moved to revise the after-hours Lock Out Policy to first one is free and after that a \$25 charge will be assessed. Sherry Forleo seconded the motion. All in favor. Motion carried unanimously.
- The next meeting is scheduled for April 17, 2024 at 1 p.m.

Meeting adjourned at 2:10 p.m.