

Millbury Housing Authority
89 Elm Street
Millbury, MA 01527
508-865-2660

04/17/2024

Meeting convened at 1:00 pm

Present: Chair Francis Gauthier, Commissioners Veronica Wood, Virginia Yasko,

Absent: Sherry Forleo Others Present: E.D. Danielle Johnson

- Motion made by Veronica Wood seconded by Ginny Yasko to approve the minutes of the March 20, 2024 meeting. All in favor. Motion carried unanimously.
- Motion made by Veronica Wood seconded by Ginny Yasko to approve the March consolidated voucher report. All in favor. Motion carried unanimously.
- Veronica Wood moved to approve the March MRVP voucher report. Ginny Yasko seconded it. All in favor. Motion carried unanimously.
- E.D. Johnson informed the Board that the low bid for project #186116 Complete renovation of 7 Waters St. was reviewed by EOHLC and all references were checked and in order. Veronica Wood made a motion to accept the low bid and award the project to Antonelli Construction and Ginny Yasko seconded the motion. All in favor. Motion carried unanimously.
- E.D. Johnson informed the Board of an issue with the submittals on the Centerview window project. New submittals have been submitted by the construction team and approved by the architect. The mock up window will be ordered and installed in June. If that goes well the rest of the windows can be ordered and they will be installed mid-August.
- E.D. Johnson presented the Board with two outstanding balances from tenants who passed away totaling \$1825. Veronica Wood made a motion to approve the write-offs and Ginny Yasko seconded. All in favor. Motion carried unanimously.
- E.D. Johnson gave the Board an update on annual unit inspections. 95 Elm St is complete and we will be moving on to the next development in a week.
- Virginia Yasko asked about the trimming of bushes at Colonial Dr. E.D. Johnson said she would ask the maintenance team about it.
- The next meeting is scheduled for May 15, 2024 at 1 p.m.

Meeting adjourned at 1:50 p.m.

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