

Millbury Housing Authority  
89 Elm Street  
Millbury, MA 01527  
508-865-2660

06/26/2024

Meeting convened at 1:07 pm

Present: Chair Francis Gauthier, Commissioners Veronica Wood, Virginia Yasko,  
Sherry Forleo Others Present: E.D. Danielle Johnson

- Motion made by Veronica Wood seconded by Sherry Forleo to approve the minutes of the April 17, 2024 meeting. All in favor. Motion carried unanimously.
- Motion made by Veronica Wood seconded by Ginny Yasko to approve the April and May consolidated voucher report. All in favor. Motion carried unanimously.
- Veronica Wood moved to approve the April and May MRVP voucher report. Sherry Forleo seconded it. All in favor. Motion carried unanimously.
- The Annual Plan for fiscal year 2025 was presented to the Board. Veronica Wood made a motion to accept the Annual Plan and Sherry Forleo seconded the motion. All in favor. Motion carried unanimously.
- E.D. Johnson presented the Board with a small change order for project# 186121. Veronica Wood moved to approve the change order and Sherry Forleo seconded it. All in favor. Motion carried unanimously.
- E.D. Johnson informed the Board that project #186121 was complete. Veronica Wood made a motion to approve the Certificate of Final Completion and Ginny Yasko seconded. All in favor. Motion carried unanimously.
- E.D. Johnson gave the Board an update on annual unit inspections. All family units are complete now and we will be moving on to the next development in a month or so due to staff vacations. Maintenance has done a wonderful job completing inspection work orders in a timely manner.
- E.D. Johnson gave the Board an update on Project # 186114 Centerview Windows. There has been quite a delay and the mock up window is not scheduled to be delivered until late July. Once that is installed and everything goes smoothly then they will order the rest of the windows. They will take about 6 weeks to come in and then they will schedule installation for the rest of the building.

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- E.D. Johnson informed the Board that there will be a Tub-Cut project starting soon at the Colonial Dr development. Eight units will be receiving a Tub-Cut.
- The next meeting is scheduled for July 17, 2024 at 1 p.m.

Meeting adjourned at 1:34 p.m.