

Millbury Housing Authority
89 Elm Street
Millbury, MA 01527
508-865-2660

07/17/2024

Meeting convened at 1:07 pm

Present: Commissioners Veronica Wood, Virginia Yasko, Sherry Forleo

Others Present: E.D. Danielle Johnson

Absent: Chair Francis Gauthier

- Motion made by Veronica Wood seconded by Virginia Yasko to approve the minutes of the June 26, 2024 meeting. All in favor. Motion carried unanimously.
- Motion made by Veronica Wood seconded by Ginny Yasko to approve the June consolidated voucher report. All in favor. Motion carried unanimously.
- Veronica Wood moved to approve the June MRVP voucher report. Virginia Yasko seconded it. All in favor. Motion carried unanimously.
- A small budget revision for fiscal year 2024 was presented to the Board. Veronica Wood made a motion to accept the revision and Sherry Forleo seconded the motion. All in favor. Motion carried unanimously.
- The E.D. contract for FY 2025 was discussed and negotiated. Veronica Wood moved to approve the FY 2025 E.D. contract and Sherry Forleo seconded it. All in favor. Motion carried unanimously.
- E.D. Johnson informed the Board that project #186127 Replacing of Sidewalks at Burbank St was nearing completion. There were some hiccups along the way but the E.D. along with maintenance were watching it closely to ensure it would be done right.
- E.D. Johnson gave the Board an update on Project # 186116 Waters St renovation. The pre construction meeting was held last week and the Notice to Proceed has been issued. Work should begin next week. We will have a check-in meeting every Tuesday morning on site.
- E.D. Johnson gave the Board an update on annual unit inspections. We will be doing the Pearl St. inspections next week and then will move on to Colonial Dr. in August. Maintenance has done a wonderful job completing inspection work orders in a timely manner.
- E.D. Johnson gave the Board an update on vacancies. We recently were faced with 6 vacancies all at once. Maintenance has a solid plan of attack as well as the Programs Manager to fill them in a timely manner.

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- The next meeting is scheduled for August 21, 2024 at 1 p.m.

Meeting adjourned at 1:50 p.m.